

RECORD OF EXECUTIVE DECISION

TITLE OF THE DECISION :-

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
30 th January 2026	Portfolio Holder for Housing and Planning	To proceed with the purchase of a two bedroom flat in Harwich to be added to the Council's Housing stock	To consider the request received in accordance with the Council's Property Dealing Procedure.	To not purchase the property	None	To be confirmed	Yes

URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	N/A
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	N/A
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	N/A
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	N/A

AGREEMENT TO DECISION:-

Signed:- Decision Maker	Date:- 	Delegated Power Reference (in Part 3 of the Constitution):- Housing Portfolio Holder Delegated Powers (Housing Management) – Part 3.33 Property Dealing Procedure Appendix A Levels of Decision Making (Part 5)
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Original signed copy to be retained by Service.

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